

State of Oregon Employment Department Job Listing: Corrections Deputy Harney County

Job Listing ID: 640978

Job Title: Corrections Deputy

Application Deadline: Open Until Filled

Job Location: Burns

Date Posted: 09/29/2009

Hours Worked Per Week: 40

Computer Skills: Required

Shift: Day Shift, Swing Shift

Occupational Skills: Required

Duration of Job: Full Time, more than 6 months

**How to apply for this position:**

The employer has requested that WorkSource Oregon pre-screen all applicants for this position. Please contact your local WorkSource Oregon office if you wish to apply for this job.

[ [List of All Offices with Phone Numbers](#) ]

Job Summary: Requirements: 21 years of age or older to comply with ORS 181.645. US citizen and have high school diploma or GED. Valid driver's license to drive company vehicle. No criminal convictions and pass background check. Corrections certification preferred.

Job Duties: Maintain custody and surveillance of prisoners confined in the facility. Observe and report prisoner behavior and physical condition. Control prisoner movement within the facility. Supervise and instruct prisoners on work crew and on prisoner program assignments. Collect evidence and property, interview witnesses, and coordinate inmate disciplinary hearings. Inspect prisoner's quarters, issue items to inmates, i.e:clothing, personal hygiene items, meals, related utensils, bedding. Maintain written and computer logs of activities and prepare reports. Process persons in and out of the facility. Review documents of arrest and commitment, fingerprint, photograph, and search, and prepare necessary paperwork and reports. Maintain jail security, control entry to and movement within the facility, escort and transport and provide security for court appearances, hospital, and other outside detention prisoners. Follow all safety rules and procedures for work areas

Hours: Full time position.

Closes: October 9, 2009,

Job Classification: Correctional Officers

Access our [statewide](#) or [regional](#) occupation report for more information about wages, employment outlooks, skills, training programs, related occupations, and more.

Driver License Information

Required: Non-Commercial Drivers License

Compensation

Salary: \$2,569.00 per Month

Depending on Experience

Job Requirements

Experience Required: None

Education Required: High School Diploma/GED

Minimum Age: 21

Gender: N/A

**Employer Will Perform:** Background Check