

**Harney County Community Corrections**  
**Community Service Agreement**  
Bench Probation

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Court Case #: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

1. I must have prior approval from the Probation Officer or Work Crew Supervisor for any and all Community Service work in order for credit to be given.
2. If I am employed full time (40 hours/week) ***I will be required to perform 8 hours of community service per month.*** Verification of employment is required.
3. If I am employed part-time (20 hours/week) ***I will be required to perform a minimum of 16 hours of community service per month.***
4. If I am ***unemployed, I will be required to perform a minimum of 40 hours of community service per month.***
5. Community Service is approved at the following locations:

Senior Center	Work Crew
Churches	HHOPE
Recycling Center	Other non-profits such as the Humane Society
Burns Paiute Tribe	
6. If I am unable to perform community service for any reason, a 24-hour notice of cancellation must be given to the Probation Office (for work crew) or the location of where I'm scheduled to do community service.
7. Wear appropriate clothing. Respect will be shown toward all co-workers, supervisors, and any member of the public you come into contact with or no credit will be given for hours worked.
8. Turn community service time sheets in to Harney County Parole & Probation, 113 W. Washington St., Burns, OR. This can also be done via fax 541-573-2908.

I have read or have had read to me and agree to the above conditions. I understand that non-compliance will be reported back to the Court. This policy takes effect immediately.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Probation Officer

\_\_\_\_\_  
Date